



TENDER ANNOUNCEMENT #104460

SIBANYE-STILLWATER: QAQC AUDITORS REQUIREMENTS OFF SITE REPAIRS

Sibanye-Stillwater("Company") requires Service Providers to participate in the tender for the audit function for QA/QC.

The purpose of this announcement is to inform and elicit responses from potential service providers who can fast-track equipment repairs, minimize risk, and shorten site shutdowns. Identify, investigate, and resolve technical incidents and problems and restoring service to clients by managing incidents to resolution.

Work Output/Key Responsibility Areas:

1. Quality Assurance Service Exchange:

- Proving and maintaining a safe environment with minimum risk to the health and safety of employees in the section.
- Ensure employees in his/her section is trained and competent for the work that is planned.
- Identify employees in his/her section des are complied with as required.
- Manage maintenance and inspection schedule within his/her area of responsibility.
- Manage the section tools and equipment
- Inspect and over inspect work completed to ensure proper standard is maintained.
- Strong technical ability in both electrical and mechanical mining equipment.
- Quality assurance on equipment repaired or manufactured.
- Do detailed planning for normal, critical and breakdown work.
- Ensure all safety systems are complied with as required.
- Ensure risk assessment, planned task observations and inspections is completed as required.
- Manage external contractors from time to time.
- Manage financial budgets (working cost and capital).
- Be able to put project plans together.
- Manage the sections spares for normal maintenance as well as critical spares (Coupa System).
- Arrange and lead site visits where required.
- Sending out equipment to outside for repairs.
- Receive equipment from Outside Companies.
- Verify that all equipment is repaired to suitable quality assurance practices by outside organizations.
- Verify the electrical and mechanical operation of all major equipment are repaired to specifications.
- Conduct site visits to outside organizations and compile fault reports on failed equipment and be able to establish the root cause of failure.
- Be actively in all equipment valid for warranty claims.

2. Standards Enforcement and Quality Assurance:

- * Evaluate adequacy of quality assurance standards.
- * Devise sampling procedures and directions for recording and reporting quality data.
- * Review the implementation and efficiency of quality and inspections systems.
- * Plan, conduct, and supervise test and inspection of materials and products to ensure quality is maintained.
- * Take record of internal audits and other quality assurance activities.
- * Investigate customer complaints and non-conformance issues.
- * Collect and compile statistical quality data
- * Analyze data to identify areas for improvement in the quality system.
- * Develop, recommend, and monitor corrective and preventive actions.

- Prepare reports to communicate results of quality inspection activities to management.
- Determine the training needs of staff and organize training interventions to achieve quality standards.
- Evaluate corrective actions.
- Monitor risk management activities.
- Responsible for document management system.
- Assure ongoing compliance with quality and industry regulatory requirements.
- Prioritize work and meet deadlines.
- Recognize and maintain the confidentiality of all materials in the work setting.

3. Analysis and Improvement

- Assess equipment criticality and performance trends analysis to assure systemic problems are identified and made the necessary decisions of changes to current maintenance practices to remedy and fix the problems arising.
- Participate in incident investigations (SIRs, Safety etc.).
- Drive corrective actions to systemic problems that directly impact on the production process and improve overall maintenance effectiveness.
- Identifies significant recurring failure patterns by analyzing maintenance history.
- Ensure that preventative actions are implemented to ensure cost effective maintenance programs.
- Makes formalized recommendations to engineers.
- Implement and support forward planning initiatives.

4. Planning and Scheduling

- Facilitates a one to three-year maintenance management strategy for the operations.
- Liaises with planned maintenance officers to ensure inspection and audit findings are scheduled for remediation in accordance with the established priorities.
- Monitors compliance to maintenance schedules and programs interventions to remedy deviations.
- Actively manage legal maintenance compliance.
- Assist with the preparation of schedules and the supervision of major works/shutdowns.
- Develop the critical spares and sub assembly register for all equipment on the operations.
- Allocate labour resources and equipment to scheduled and priority activities to maintain and ensure high levels of labour, equipment, and operational performance standards.

5. Maintenance Facilities and Tools

- Identify and establish the special tools required to perform the identified maintenance tasks to be carried out.
- * Ensure compliance to MHSA, OHSA and domestic requirements in all maintenance facilities provided. Ensure that workshops have been upgraded to comply existing best practice with workshop standards, environmental control, and material flow.
- Support a housekeeping program.

6. SHE Compliance

- Maintain and comply with SHE standards within the work environment.
- Participate in risk assessments and investigate and take appropriate action as per identified risks.
- Ensure adherence to all company policies and procedures.
- SHE Management:
 - Instill a culture of SHE leadership within the department.
 - Participate in regional/local bodies and decision-making forums in the process developing a business relevant external environment, that will result in the longer-term sustainability of the Division.
- Quality Management System (QMS):
 - Approve department's documents.
 - Comply with requirements of the quality management system.

The Purpose of this announcement is to identify potential service providers for this business opportunity. Kindly respond to this request if you wish to be invited to official tender and you and / or your partner meet the minimum criteria as set out below:

MINIMUM CRITERIA:

1. Qualifications:

- o Have a matric (Grade 12 Qualification).
- o Be in possession of a valid N3 Certificate or equivalent.
- o Hold a Trade Test Certificate.
- o Have a minimum of 4 years' experience as an artisan.
- o Hold a relevant Certificate of competency.

2. Experience

- Have at least a minimum of 10 years' experience in supervisory capacity and be in possession of recognized trade certificate
- Must have Previous experience in Quality control
- Must be technically experienced in Compressors, Refrigeration plants, Ventilation Fans and Mine Winder Equipment
- Be able to project manage on smaller scale projects
- Be a self-starter, self-motivated and result orientated
- Have strong communication and interpersonal skills
- Be computer literate in Microsoft Office packages (Word,Excel, PowerPoint)
- Have sound knowledge of relevant MHSA, Mines COP's and Standards
- Have a good understanding of Environmental Standards applicable ISO 9001/2000/14001/18001 or similar quality and asset management experience
- Be prepared to work extended hours on ad hoc basis.Be declared medically fit to function in the position and environment, as determined by a risk based medical examination at a relevant Sibanye Stillwater Occupational Health Centre
- Be willing to travel between provinces
- Be in possession of a Valid South African Driver's License (Requirement)

3. ADVENTAGEOUS REQUIREMENTS:

- o Armature winder Qualifications

Candidates need to be able to audit both Electrical and Mechanical.**If you meet the minimum criteria** as listed above and **wish to participate in the tender process**, kindly submit the following documents to Lungile.sindane@sibanyestillwater.com before **01**

DECEMBER 2022, 17:00 pm

- A company profile
- Proven and experience/satisfactorily implemented of similar assignment in the past and references.
- Copy of the CIPC Company registration showing identity numbers of active shareholders and the registered business address.
- Confirm Processes in place relating to Bribery and Corruption and how are these challenges monitor and managed.
- Tax Pin
- In the case of a JV, all parties must be TAX compliant and submit a consolidated BB-BEE score card
- BB-BEE Certificate
- Contact person's name and designation (e.g., Managing Director);
- Contact Person contact number and email address.
- Copy of all qualification certificates as indicate above.

Cuticulum vitae of candidate. Once we have confirmed that you meet the minimum criteria and have submitted the required documentation, your name will be added to the list of tender recipients.

NOTE:

- Sibanye-Stillwater reserves the right at its sole discretion to select or reject any or all service provider(s) in this process and will not be responsible for any direct or indirect costs to the service provider(s) as a result of this process.

PLEASENOTE:

There is no cost for the tender documentation. [Our mining improves lives](#)

Any questions or information requests can be submitted to:
lungile.sindane@sibanyestillwater.com